



# parts order form

**Customer No.** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Customer Information**

Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Order placed by (signature): \_\_\_\_\_

**Shipping Information**

(check one) Residential: \_\_\_\_\_ Commercial: \_\_\_\_\_

Attn: \_\_\_\_\_ Company Name: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Ship Via (check one): UPS-Ground: \_\_\_\_\_ UPS-Red: \_\_\_\_\_ UPS-Blue \_\_\_\_\_ W/C \_\_\_\_\_

**Billing Information**

Card type: \_\_\_\_\_ Card No: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name (print): \_\_\_\_\_ Signature: \_\_\_\_\_

Part Number	Description	Qty. Ordered	Qty. Shipped	Unit Cost	Total